

UNIVERSITY of DENVER

ASSISTANT VICE CHANCELLOR FOR SCHOLARSHIPS & FINANCIAL AID

University of Denver is a dynamic and thriving university with 5,300 undergraduates and 5,800 graduate and professional students representing all 50 states and more than 85 countries. The oldest independent university in the Rocky Mountain West, DU is located in a cosmopolitan city in close proximity to a pristine mountain wilderness.

The Assistant Vice Chancellor is a full-time administrative position reporting to the Vice Chancellor for Enrollment. This person directs the planning, development, implementation, assessment, reporting and compliance activities of the university's financial aid programs. He/she leads all operations of the office by providing strong leadership and ensuring exceptional service to our students. This person is responsible for ensuring compliance with federal, state and institutional regulations. He/she is responsible for the oversight and coordination of financial aid policy and strategy and assisting in achieving targeted enrollment goals. Also, he/she is responsible for the strategic coordination and management of endowed and restricted scholarship aid to meet institutional objectives. This person must have strong communication skills and be an effective spokesperson for scholarship and financial aid with audiences on campus and off.

Requirements for the position are a bachelor's degree with a master's degree preferred. The candidate should have at least ten years of demonstrated supervisory experience in a financial aid office with excellent team-building and leadership ability. The candidate should have strong interpersonal and communications skills and the ability to work with an ethnically and culturally diverse campus community. He/she needs to have had experience in administering undergraduate and graduate/professional aid.

This administrative staff position has a full benefit package and a competitive salary commensurate with education and experience.

Review of resumes and candidate consideration will continue until the position is filled. Hardwick~Day will be assisting the University of Denver University with this search. Please send nominations or a resume and cover letter by email to:

David Busse
Hardwick-Day, Inc.
dbusse@hardwickday.com
(952)854-2979

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